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Timeless Christmas Waterfall Gift Card Folder





Collections/Bundles/Stamps/Dies
Shinning Stars Dies, Magical Christmas Hot Foil Dies

Cardstock/DSP
Timeless Christmas DSP, Peaceful Pine, Poppy Parade, Pecan Pie, Basic White Cardstock

Inks/Blends
Peaceful Pine, Poppy Parade, Memento Tuxedo Black

Embellishments
Hot Foil- Black, Black Gingham Ribbon (Retired), Adhesive-Backed Sparkle Gems (Retired)

Tools
Hot Foiling System, Cut & Emboss, Multi-purpose Glue, Tear & Tape, Dimensionals

Measurements

	Colour	Qty	Imperial/Letter	Metric/A4
Folder Base- Back - Side Panels	Peaceful Pine	1 2	4 ¼ x 6 ¼” 5 x 6 ¼”	10.5 x 16cm 12.5 x 16cm
Mechanism- Base Waterfall Panel Mechanism Tab	Peaceful Pine	1 1 1	4 x 6” 3¾ x 11” 1½ x 5⅝”	10 x 15.5cm 9.5 x 28.5cm 14.2 x 4cm
Sentiment Panel	Basic White	1	3½ x 5”	9 x 13cm
Gift Card Panels	Peaceful Pine	4	3¾ x 3”	9.5 x 7.5cm
Pocket	Peaceful Pine	1	4 ⅞ x 3⅛”	12.3 x 8cm
Belly Band	Peaceful Pine	1	1½ x 11”	29.9 x 4cm
DSP- outer	Peaceful Pine Spot	3	4 x 6”	10 x 15.5cm
DSP - Inside	Snowflake	2	4 x 6”	10 x 15.5cm
DSP- Gift Card Panels	Poppy Parade Plaid	4	3½ x 2¾”	9 x 7cm
Pocket	Poppy Parade Plaid	1	4½ x 2⅞”	9.8 x 6.5cm
Stars	Peaceful Pine Poppy Parade Pecan Pie DSP		4¼ x 5½” 4¼ x 5½” 4¼ x 5½” Scraps	10.5 x 14.9cm 10.5 x 14.9cm 10.5 x 14.9cm Scraps
Magical Christmas Hot Foil	White Willow		4¼ x 5½”	10.5 x 14.9cm

How to….

1. Cut all cardstock and DSP
2. Score
   - Waterfall Panel- Score at 15, 17, 19, 21cm (5¾, 6 ½, 7¼, 8”)
   - Mechanism Tab - Score at 2, 12.2cm (¾, 4⅞”)
   - Pocket sides- Score width at 1, 11.3cm (⅜, 4½”)
   - Pocket Bottom- Score at 7cm (2¾”)
3. See Video for more details
4. Fold and burnish all score lines, Score lines on the waterfall piece fold and burnish in both directions.
5. Folder Base
   - Add Tear & Tape along tabs
   - Cut small wedges at top & bottom of tabs.
   - Adhere the folder sides to the folder back.
   - Adhere the 3 x Peaceful Pine Spot DSP to the outside of the Folder
   - Adhere the 2 x Snowflake DSP to the inside of the folder on the 2 outer sections.
6. Stamp your chosen sentiment onto the Basic White Sentiment Panel.

Tip: If you are adding die cuts or other decorative elements, ensure they are securely adhered and sit flat. This will prevent them from catching on the tab piece as it slides back and forth

7. Waterfall Panel
   - Fold the Waterfall Panel along the 15cm (5¾”) score line.
   - Along the bottom edge of the longer section, measure and mark 1.5cm (½”) up from each corner on the longer sides and along the front edge.
   - Cut diagonally from the 1.5cm (½”) mark on one side to the corresponding mark on the front edge. Repeat on the opposite side to create angled corners.
   - Measure across the end of the panel and mark the halfway point.
   - From this centre mark, measure 1 cm (¾”) up and make a mark.
   - Punch a hole at this point. This is where the ribbon will be inserted later.

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Tip: Make sure both angled cuts are even and symmetrical, so the finished waterfall panel looks neat.

8. Adhere the Basic White sentiment piece to the 15cm (5¾") section of the waterfall panel.
9. Gift Card Panels- *Refer to the video for a visual demonstration.*
    - Adhere the four Poppy Parade Plaid DSP pieces to the four Peaceful Pine Gift Card Panels.
    - Take the waterfall mechanism. You will notice it has three small, scored sections and one larger section.
    - Starting with the larger section, apply adhesive and attach the first Gift Card Panel.
    - Apply adhesive to the next small, scored section and attach the second Gift Card Panel.
    - Repeat this process with the remaining two small, scored sections, attaching the third and fourth Gift Card Panels.

    Tip: Take care to line up each panel neatly and ensure it is securely adhered. This will help the waterfall mechanism move smoothly when opened and closed.

10. Attach the Mechanism Tab -*Refer to the video for a visual demonstration.*
    - Adhere the 14.2 cm x 4 cm (1½" x 5⅝") Mechanism Tab to the back of the first Gift Card Panel and the Waterfall Panel.
      Centre the Mechanism Tab between the two score lines, ensuring it is positioned evenly across both sections.
      Line up the bottom edges carefully so they are flush and even.
    - Fold the Waterfall Panel along the 15 cm score line.
      Position the Mechanism Tab onto the 10 x 15.5 cm (4" x 6") Peaceful Pine Base Panel.
      Centre the mechanism on the base panel, ensuring there is a small, even border visible all the way around.
    - Once correctly positioned, hold everything securely in place using pegs or craft clips.
    - Wrap the 2cm (¾") flaps of the Peaceful Pine mechanism tab around the sides of the Peaceful Pine base panel and adhere them securely to the back.
11. Important-Do NOT apply adhesive to the main portion of the Waterfall Mechanism or attach it to the Basic White panel. Only adhere the wrapped flaps to the back. This will allow the waterfall mechanism to move freely.
12. The Waterfall mechanism is complete, gently pull tag end towards yourself to test out the mechanism.
13. Add adhesive to the back of the mechanism base panel and adhere into the centre section of the folder.
14. Add a piece of ribbon or twine to the hole at the bottom of the mechanism to pull down to reveal the gift cards
15. Pocket
    - Add tear & tape around the three sides, close to the scored lines
    - Cut corners at an angle, not going past where the score lines intersect.
    - Cut a small wedge from the top edge down to the score line.
    - Add Poppy Parade Plaid DSP to the pocket front. Using a small circle punch or die cut a half circle at the top of the pocket or alternately use a small star die, like I did.
    - Fold in the sides and bottom of pocket and adhere on to one of the side flaps of the folder.
16. Belly Band
    - Wrap the belly band around the closed folder loosely. You can score these folds or Pinch where folds will be. I scored mine at 9.1, 10, 20.7, 21.6cm (3 ½, 3 ¾, 8, 8 ¼")
      Tip: *You may need to adjust these measurements depending on thickness of cards and what goes into the pocket.*
    - Overlap the ends at the front as these will get covered up with the stars.
17. Stars
    - Cut a variety of stars in different sizes in both DSP and cardstock.
    - Arrange the stars across the front of the belly band and you could also decorate the inside of the folder as I did.
18. Create a sentiment to attach to the front of the belly band. I used the Hot Foil System and the Magical Christmas Hot Foil Dies along with the Black Foil for the sentiment.

YouTube Video: https://youtube.com/live/5nn7RXscYfc

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